



Multi-Factor Authentication (MFA) Status Report

OVERVIEW

The Multi-Factor Authentication (MFA) Status Report provides the MFA status (enabled or disabled) for each User account.

NOTE: The MFA Status Report is only available for Admin and Management Users.

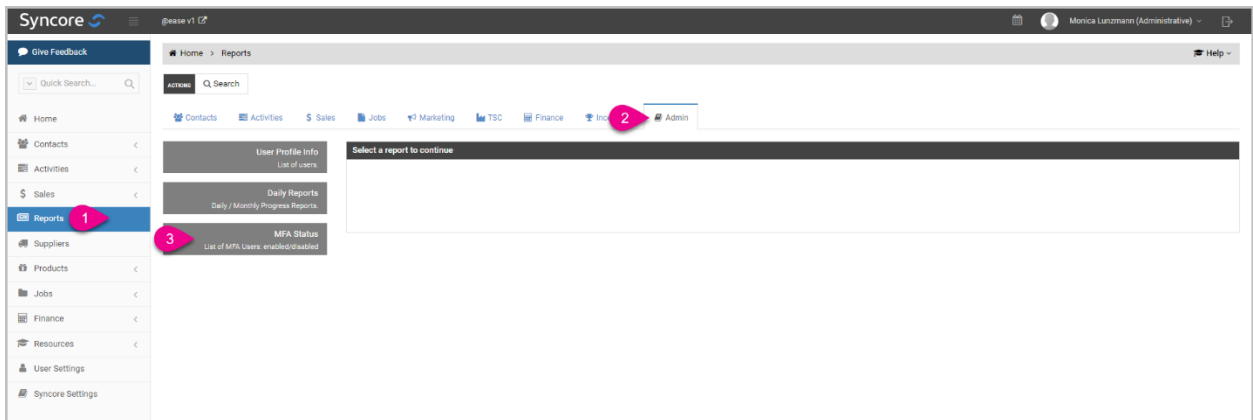
Users

Admin and Management Users.

To run an MFA Status Report:

1. Select **Reports** from the left side.

The Reports page opens. (default is Contacts tab)



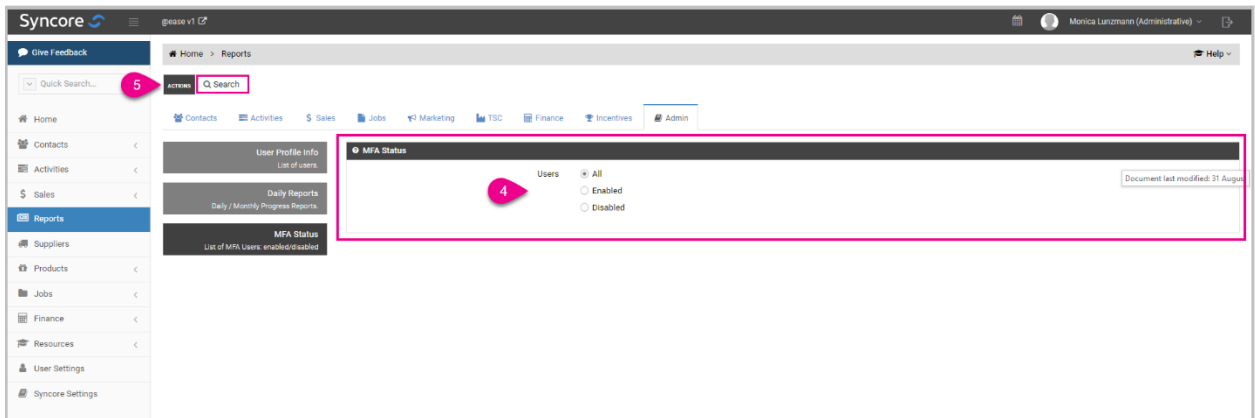
2. Select **Admin** from the top row.

The Admin Reports are displayed in the left column.

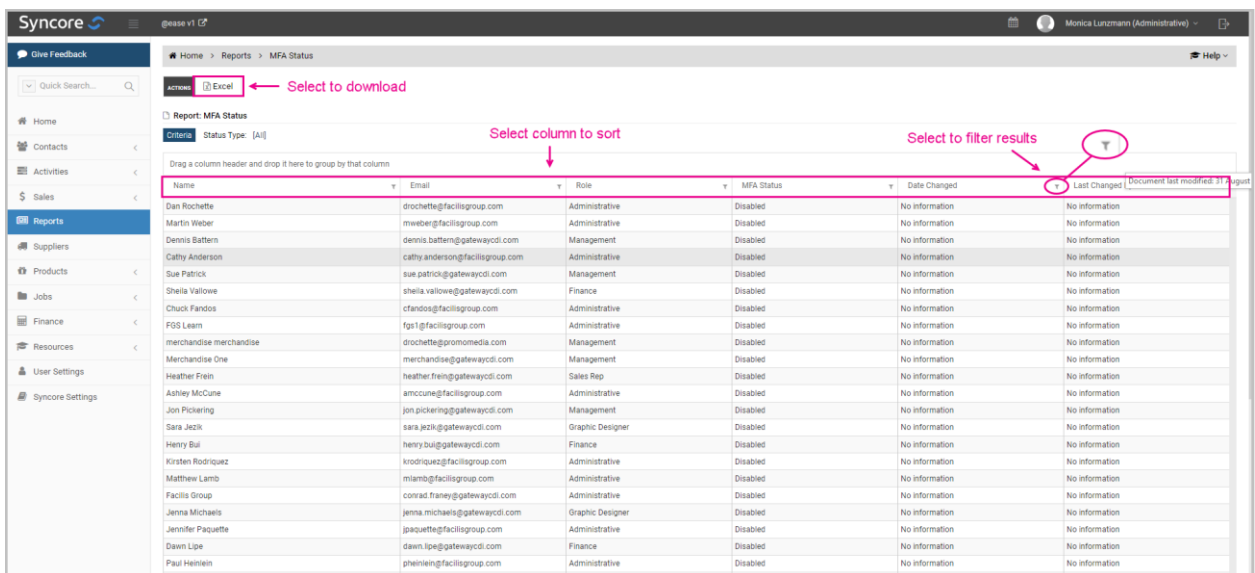
3. Select **MFA Status**.


The MFA Status Report page opens.

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4. Choose the status for the Users:
 - **All** (default): for both MFA Enabled and Disabled Users
 - **Enabled**: MFA enabled Users only
 - **Disabled**: MFA disabled Users only.
5. Select **Search** in the ACTIONS bar.
The MFA Status Report opens.



6. Select  (filter icon) on any column to filter the results.
7. Choose the filter criteria from the dropdown menus.

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8. Select:

- **Clear** to undo your selections
- **Filter** to filter the data in the column.

MFA Status Report

The MFA Status Report displays the following information in columns from left to right:

- Name
- Email
- Role
- MFA Status
- Date Changed
- Last Changed By.

The MFA Status Report displays total count of MFA enabled and disabled Users at the bottom of the page.

Name	Email	Role	MFA Status	Date Changed	Last Changed By
Kim Burton	kim.burton@gatewaycdi.com	Finance	Disabled	No information	No information
Cindy C Altes	cates@facilisgroup.com	Graphic Designer	Disabled	No information	No information
Daniel Schumer	daniel.schumer@gatewaycdi.com	Finance	Disabled	No information	No information
Randy Conley	rconley@facilisgroup.com	Administrative	Disabled	No information	No information
Wendy WelsUS	wwels@facilisgroup.com	Administrative	Disabled	No information	No information
Rico Falcone	rfalcone@facilisgroup.com	Graphic Designer	Disabled	No information	No information
Jason Office	joffice@facilisgroup.com	Graphic Designer	Disabled	No information	No information
Gaelan Jaffray	gleckie@facilisgroup.com	Graphic Designer	Disabled	No information	No information
Dave Skinner	dskinner@facilisgroup.com	Graphic Designer	Disabled	No information	No information
Test SalesRep	ashley.mccune@gatewaycdi.com	Sales Rep	Disabled	No information	No information
Giedre Bubeleviciene	giedre@facilisgroup.com	Administrative	Disabled	No information	No information
Courtney HartIEUS	chartie@facilisgroup.com	Administrative	Disabled	No information	No information
Nicole Headrick	nheadrick@facilisgroup.com	Graphic Designer	Disabled	No information	No information
Pat Leinauer	pleinauer@facilisgroup.com	Administrative	Disabled	No information	No information
Joshua Eday	jeday@facilisgroup.com	Graphic Designer	Disabled	No information	No information
Nicki Tucci	ntucci@facilisgroup.com	Graphic Designer	Disabled	No information	No information
Kimberly Hubbard	khubbard@facilisgroup.com	Administrative	Disabled	No information	No information
Bruce Damaren	bdamaren@facilisgroup.com	Administrative	Disabled	No information	No information
Rico Fob	rfalcone@facilisgroup.com	Graphic Designer	Disabled	No information	No information
Alexis Aubry	aaubry@facilisgroup.com	Administrative	Disabled	No information	No information
FGS Artwork	fpa@facilisgroup.com	Graphic Designer	Disabled	No information	No information
Mark Hoskins	tribe@neomunx.com	Administrative	Disabled	No information	No information
FGS Josh	joshua@facilisgroup.com	Graphic Designer	Disabled	No information	No information
Liam Conlan	lconlan@facilisgroup.com	Administrative	Enabled	No information	No information
Janet Jennewein	jjennewein@facilisgroup.com	Administrative	Disabled	No information	No information
Dennis Jensen	dennisjensen@rogers.com	Administrative	Disabled	No information	No information
Dan McCrady	jpaquette@facilisgroup.com	Administrative	Disabled	No information	No information
Jared Peck	jpeck@facilisgroup.com	Graphic Designer	Disabled	No information	No information
Totals			Enabled: 8 Disabled: 7564		

Showing 1 to 50 of 7572 entries

To navigate and select number of rows displayed → [Navigation controls: 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, ..., 50 records]

To sort columns:

1. Select the column title to sort the column alphabetically:
Column is sorted A-Z or lowest to highest number.
2. Select again to sort in reverse order.
3. Select once again to return to original order.

To group columns to adjust how the MFA Status Report data is grouped:

1. Drag and drop the column header(s) into the field above the Report.
The data in the MFA Status Report will be reformatted to reflect your selection(s).
2. Select the **X** beside the column header to undo.

The screenshot shows the 'MFA Status' report interface. At the top, there is a breadcrumb trail: Home > Reports > MFA Status. Below this, there are 'Actions' and 'Excel' buttons. The report title is 'Report: MFA Status'. Under 'Criteria', 'Status Type: [All]' is selected. A grouping area contains two columns: 'Role' and 'MFA Status', both with an 'X' icon next to them. A pink arrow points to this area with the text 'Drag and drop columns here to group'. Below the grouping area is a table with the following columns: Name, Email, Role, MFA Status, Date Changed, and Last Changed By. The table is filtered by 'Role: Administrative' and 'MFA Status: Disabled'. The table contains 25 rows of data, including names like Dan Rochette, Martin Weber, and others, with their respective email addresses, roles, and MFA statuses.

Name	Email	Role	MFA Status	Date Changed	Last Changed By
Dan Rochette	drochette@facilisgroup.com	Administrative	Disabled	No information	No information
Martin Weber	mweber@facilisgroup.com	Administrative	Disabled	No information	No information
Cathy Anderson	cathy.anderson@facilisgroup.com	Administrative	Disabled	No information	No information
Chuck Fandos	cfandos@facilisgroup.com	Administrative	Disabled	No information	No information
FGS Learn	fgs1@facilisgroup.com	Administrative	Disabled	No information	No information
Ashley McCune	amccune@facilisgroup.com	Administrative	Disabled	No information	No information
Kirsten Rodriguez	krdriguez@facilisgroup.com	Administrative	Disabled	No information	No information
Matthew Lamb	mlamb@facilisgroup.com	Administrative	Disabled	No information	No information
Facilis Group	conrad.franey@gatewaycdi.com	Administrative	Disabled	No information	No information
Jennifer Paquette	jpaquette@facilisgroup.com	Administrative	Disabled	No information	No information
Paul Heinlein	phenlein@facilisgroup.com	Administrative	Disabled	No information	No information
Randy Conley	rconley@facilisgroup.com	Administrative	Disabled	No information	No information
Wendy WellsUS	wwells@facilisgroup.com	Administrative	Disabled	No information	No information
Giedre Bubeleviciene	giedre@facilisgroup.com	Administrative	Disabled	No information	No information
Courtney HartieUS	chartie@facilisgroup.com	Administrative	Disabled	No information	No information
Pat Leinauer	pleinauer@facilisgroup.com	Administrative	Disabled	No information	No information
Kimberly Hubbard	khubbard@facilisgroup.com	Administrative	Disabled	No information	No information
Bruce Damaren	bdamaren@facilisgroup.com	Administrative	Disabled	No information	No information
Alexis Aubry	saubry@facilisgroup.com	Administrative	Disabled	No information	No information
Mark Hoskins	tribe@neomunx.com	Administrative	Disabled	No information	No information
Janet Jennewein	jjennewein@facilisgroup.com	Administrative	Disabled	No information	No information
Dennis Jensen	dennisjensen@rogers.com	Administrative	Disabled	No information	No information
Dan McCrady	jpaquette@facilisgroup.com	Administrative	Disabled	No information	No information

To download the MFA Status Report:

1. Select **Excel** in the ACTIONS bar to export the MFA Status Report.
The MFA Status Report will download to your device.